

KARNS CITY AREA SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
NOVEMBER 9, 2016  
10:00 A.M.  
SUGARCREEK – INSIDE INSPECTION

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor  
Ed Conto, Principal  
Deana Turner, Business Manager  
Heather Christie, Secretary

VISITORS PRESENT

**1. Call to order**

The meeting was called to order by Steve Andreassi

**2. Reading and approval of minutes of previous meeting**

On motion by Heather Christie and seconded by Deana Turner the minutes of the October 26, 2016 meeting were approved on a unanimous roll call vote.

**3. Unresolved old business, action list from previous meeting (if any)**

The rolling action list was updated and certain items completed.

**4. Review of written employee accident investigation reports**

None

**5. Review of safety inspection reports**

None

**6. Review of safety suggestions and complaints**

None

**7. Review of safety training and education**

None

**8. Review of newly implemented safety equipment and health and safety procedures**

None

**9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses**

None

**10. Review of insurance company loss control recommendations**

None

**11. Other new business**

- Baseboard in the middle of the gym is broken as well as a piece to the right of the kitchen serving line. Temporary repair immediate. Long-term repair 1-1-17
- Crack on sidewalk leading out to modular. Trip hazard. Temporary repair immediate. Long-term repair 1-1-17

**12. Recommendations to management**

None.

**13. Assignment of follow-up responsibility**

None.

**14. (Annual item) Evaluation of the overall safety program and recommendations for improvement**

None.

**15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year**

None.

**Date and time of next meetings:**

Wednesday November 30th                      10:00 AM                      Chicora inside inspection

**ADJOURNMENT**

On motion by Ed Conto and seconded by Deana Turner, the meeting was adjourned at 11:00 A.M.

Respectfully submitted,

By: \_\_\_\_\_  
Heather Christie